




Vardhman Mahavir Medical
College & Safdarjung Hospital

MINUTES OF MEETING

Date: 10.01.2024

Prm/997/24

Meeting Name:	Curriculum Committee
Meeting Purpose:	
Date:	16.12.2023
Time:	10 AM
Location:	Principal Office
Chairperson of Meeting	Principal
List of Attendees:	<ol style="list-style-type: none">1. Dr. Vandana Mehta, Anatomy2. Dr. Harsha S. Gaikwad, OBGY3. Dr. Monika Matlani, Microbiology4. Dr. Kanika Kapoor, Paediatrics5. Dr. Pushpa, Medicine6. Dr. Jugal Kishore, Community Medicine <i>7. Dr. Meghraj Kundan, Surgery</i>
Minutes Vetted by:	Members of committee
Discussion:(Items/ Knowledge shared)	
The meeting began with the welcome address by the chairperson	
Decisions Made:	<ol style="list-style-type: none">1. The curriculum committee meeting was held as per NMC guidelines.2. It was decided that CC meetings will be held every third month. The next meeting will be on 15 march 2024, Friday.3. The members confirmed that all departments are adhering to the curriculum provided by NMC. For further reinforcement a reminder to all HODs may be sent for curriculum implementation.4. Problem of integration (Vertical and Horizontal) was discussed. It was decided that this should be solved at the Departmental level and proper communication should be maintained between HODs and the concerned faculty who is responsible for the integration.5. As attendance of students in class remains a great concern frequent meetings with the Class representatives of HODs is required to appraise the consequences of shortage of attendance.6. To address the issue of absenteeism, it was suggested that faculty should adopt innovative methods of teaching for both undergraduate and post graduate students.7. Initiative taken by Obstetrics and Gynae dept to train students in various skills mentioned in CBME through the workshop mode was appreciated.8. A letter should be sent through the Principal office in reference to the letter received from the Dean GGSIPU to each Dept to prepare their PG curriculum and submit it to the Curriculum Committee.9. Meeting was adjourned with vote of thanks.
 Dr. Geetika Khanna Principal, VMMC & SJH	
Copy to: All concerned members	
Copy to:	
1. O/IC Server Room	