

Pir/14568/99

**INSTRUCTIONS FOR ALUMNI ATTENDING 4th ANNUAL COLLEGE DAY OF
VARDHMAN MAHAVIR MEDICAL COLLEGE & SAFDARJUNG HOSPITAL**

Dear Alumnus,

Date: Saturday, December 10, 2022

Venue- Zorawar Auditorium, Manekshaw Centre, Delhi Cantt.

Time -2pm – 5pm

Please carry a Govt. issued Photo Identity Card at all times

Warm Greetings from VMMC and welcome to the 4th Annual College Day! Kindly note these points carefully and follow instructions given to you by the Organizing team and Volunteers who are there to assist you.

ELIGIBLE STUDENTS

- All postgraduate and super specialty students who have cleared their exams (Annual/Supplementary) on/ before December 2021.
- All undergraduate students who have completed their internship by March 31st 2021.
- Invitation cards will be available **in the Academic Section** by 5/12/22. Any student who can not collect in person, may provide an authority letter to his/ her representative.

AT THE VENUE-

- ❖ Report to Manekshaw Centre, Delhi Cantt **by 9am** for the dress rehearsal and final instructions.
- ❖ Please ensure that you carry a **Govt. issued photo ID**(Passport/ Aadhar card/Driving license/ PAN/ Voter Card/College I-card).
- ❖ Entry inside the auditorium will **not be allowed after 1 pm**
- ❖ Collect your Convocation gowns and caps from the booths set up in the foyer. The rental amount of Rs 500, must be carried in cash only, as no online payment will be accepted.
- ❖ It is advisable to carry hairpins & safety pins to fix the cap in place.
- ❖ After collecting your attire, **you must sign** in the register placed there to confirm your attendance.
- ❖ Wear your gown and proceed to the Zorawar auditorium to be seated, at your designated area according to your course (MBBS/MD/MS, DM/Mch/BPO)

- ❖ All gold medal awardees are required to report to Dr Sachin Kolte, Deputy Registrar.
- ❖ Follow the directions and instructions, announced at the venue from time to time.
- ❖ **Once you enter the auditorium, you will not be allowed to leave the same till the entire event is over and the Chief Guest has left the venue.**
- ❖ When the academic procession enters the auditorium, please rise & be seated only after the Chief Guest takes his seat on the dais.
- ❖ **DO NOT** throw your convocation caps in the air at any time during the event.
- ❖ After the ceremony, deposit the gown and cap back at the booths and collect your rental amount.
- ❖ Due to VIP presence in the function, please maintain discipline and decorum at all times. The guests should go back with a positive image of VMMC and its students.

DRESS CODE FOR STUDENTS

Formal dress to be worn at the time of convocation.

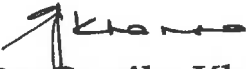
- ❖ Gentlemen - Trouser, Shirt and Tie
- ❖ Ladies - Saree/Salwar Kameez/Trouser and Shirt

ACCOMPANYING GUESTS

- ❖ You may bring **1 guest** along for the ceremony.
- ❖ Please ensure that your guest carries the invite, as well as a Govt. issued photo ID
- ❖ Seating area for guests is separate from the alumni.
- ❖ Children below 14 years of age are not allowed to attend.

High tea will be served after the ceremony for all the alumni and guests.

Thank you.


Dr. Geetika Khanna
VMMC & SJH