

Self appraisal report for year (2023-2024)

Disclosure related to RTI Cell

Point No. 1.10 – Name, designation and other particulars of Public Information Officers [Section 4(1)(b) (x)]

1.10.1 & 1.10.2

Name of Appellate Authority	Designation	Address	Telephone Number	E-mail I.D.
Dr. Jayanthi Mani	Sr. CMO (HAG)	Room No. 517, 5 th Floor, OPD Building	9899328141	ams.jm@vmmc-sjh.nic.in
Name of CPIO	Designation	Address	Telephone Numbers	E-mail I.D.
Dr. Sandeep Sharma	CMO (NFSG)	Department of Anaesthesia	9212523086	drsandyp@gmail.com
Dr. Surender Kumar	CMO (NFSG)	Department of Anaesthesia	9718089066	drskgoyal2005@gmail.com
Dr. Mohit Kumar Patralekh	CMO (NFSG)	Central Institute of Orthopedics	9971589397	drmkpatralekh@vmmc-sjh.nic.in
Dr. Mukesh Nagar	CMO	Department of Medical Oncology	9868443077	drmnagar17@gmail.com
Dr. Bhoomika Gupta	CMO (NFSG)	Department of Medical Oncology	9711061537	Bhoomika.gupta24@gov.in
Name of CAPIO	Designation	Address	Telephone Numbers	E-mail I.D.
Mahesh Kumar Mangla	Assistant	RTI Cell	9999991904	maheshkmangla@vmmc-sjh.nic.in

Point No. 1.12 – Programmes to advance understanding of RTI (Section 26)

Sr. No.	Details of disclosure	
1.12.1	Nil	
1.12.2	Nil	
1.12.3	Name of the CPIO/ APIO	No. of Training done
	Dr. Sandeep Sharma	2 (Two)
	Dr. Mukesh Nagar	1 (One)
	Dr. Mohit Patralekh	1 (One)
	Dr. Surinder Kumar	Nil
	Dr. Bhoomika Gupta	Nil
1.12.4	Already on the website	

Point No. 3.5 – Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]

Not related to RTI Cell

Point No. 4.4 – Particular of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]

Sr. No.	Details of disclosure
4.4.1	Information available on website
4.4.2	Information available on website
4.4.3	Information available on website
4.4.4	Information available on website

Point No. 4.6 – Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]

Sr. No.	Receipt	Disposal
4.6.1	April 2019 to March 2020 – 722 April 2020 to March 2021 – 876 April 2021 to March 2022 – 1093 April 2022 to March 2023 – 926 April 2023 to March 2024 – 1352	April 2019 to March 2020 – 722 April 2020 to March 2021 – 876 April 2021 to March 2022 – 1093 April 2022 to March 2023 – 926 April 2023 to March 2024 – 1352
4.6.2	April 2019 to March 2020 – 56 April 2020 to March 2021 – 32 April 2021 to March 2022 – 21 April 2022 to March 2023 – 35 April 2023 to March 2024 – 137	April 2019 to March 2020 – 56 April 2020 to March 2021 – 32 April 2021 to March 2022 – 21 April 2022 to March 2023 – 35 April 2023 to March 2024 – 137

Point No. 5.1 – Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.08.2016, F.No. 1/6/2011-IR dt. 15.04.2013]

Sr. No.	Details of disclosure
5.1.1	(a) Name of Appellate Authority
	Dr. Jayanthi Mani
	Name of CPIO

	Dr. Sandeep Sharma
	Dr. Surender Kumar
	Dr. Mohit Kumar Patralekh
	Dr. Mukesh Nagar
	Dr. Bhoomika Gupta
	(b) Name of Appellate Authority from 1.1.2015
	Dr. K.T. Bhowmik
	Dr. N. Sitalakshmi
	Dr. Prem Kumar
	Dr. Naresh Bhardawaj
	Dr. Vandana Chakravarty
	Dr. Kapil Suri
	Dr. Gaurav Arora
	Dr. Krishan Kumar
	Dr. Jayanthi Mani
	Earlier CPIOs
	Dr. Manoj Kumar
	Dr. Kashika Nagpal
	Dr. Sangeeta Meena
	Dr. Lavneesh Manchanda
	Dr. Yogesh Gautam
5.1.2	(a) October 2024
	(b) Report enclosed
5.1.3	(a) March 2020
	(b) Dr. Sanjiv Mahajan, Sr. CMO (SAG)
5.1.4	Pertains to DDA
5.1.5	Pertains to DDA

वर्ष (2023-2024) के लिए स्व-मूल्यांकन रिपोर्ट

आर. टी. आई. से सम्बंधित प्रकटीकरण

बिंदु सं. 1.10 - लोक सूचना अधिकारियों का नाम, पदनाम और अन्य विवरण [धारा 4(1)(बी)(x)]

1.10.1 & 1.10.2

अपीलीयप्राधिकारी का नाम	पद का नाम	पता	दूरभाष संख्या	ई-मेल आई. डी.
डॉ. जयंती मनी	वरिष्ठ सी.एम.ओ.(एच.ए.जी.)	कमरा न. 517, पांचवी मंजिल, ओ.पी.डी.भवन	9899328141	Ams.jm@vmmc-sjh.nic.in
सी.पी.आई.ओ. के नाम	पद का नाम	पता	दूरभाष संख्या	ई-मेल आई. डी.
डॉ. संदीप शर्मा	सी.एम.ओ.(एन.एफ.एस.जी.)	संवेदनाहरण विभाग	9212523086	drsandyp@gmail.com
डॉ. सुरेंद्र कुमार	सी.एम.ओ.(एन.एफ.एस.जी.)	संवेदनाहरण विभाग	9718089066	drskgoyal2005@gmail.com
डॉ. मोहित कुमार पत्रलेख	सी.एम.ओ.(एन.एफ.एस.जी.)	केंद्रीय अस्थि रोग संस्थान	9971589397	drmkpatralekh@vmmc-sjh.nic.in
डॉ. मुकेश नागर	सी.एम.ओ.	अर्बुदविज्ञान विभाग	9868443077	drmnagar17@gmail.com
डॉ. भूमिका गुप्ता	सी.एम.ओ.(एन.एफ.एस.जी.)	अर्बुदविज्ञान विभाग	9711061537	bhoomika.gupta24@gov.in
सी.ए.पी.आई.ओ. का नाम				
महेश कुमार मंगला	असिस्टेंट	आर.टी.आई.सेल.		maheshkmangla@vmmc-sjh.nic.in

बिंदु सं. 1.12 – आर.टी.आई. की जानकारी बढ़ाने के लिए कार्यक्रम (धारा 26)

सं. न.	प्रकटीकरण का विवरण												
1.12.1	कुछ नहीं												
1.12.2	कुछ नहीं												
1.12.3	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">सी.पी.आई.ओ./ए.पी.आई.ओ. के नाम</th><th style="text-align: left;">किये गए प्रशिक्षण की संख्या</th></tr> <tr> <td>डॉ. संदीप शर्मा</td><td>2 (दो)</td></tr> <tr> <td>डॉ. मुकेश नागर</td><td>1 (एक)</td></tr> <tr> <td>डॉ. मोहित कुमार पत्रलेख</td><td>1(एक)</td></tr> <tr> <td>डॉ. सुरेंद्र कुमार</td><td>कोई नहीं</td></tr> <tr> <td>डॉ. भूमिका गुप्ता</td><td>कोई नहीं</td></tr> </table>	सी.पी.आई.ओ./ए.पी.आई.ओ. के नाम	किये गए प्रशिक्षण की संख्या	डॉ. संदीप शर्मा	2 (दो)	डॉ. मुकेश नागर	1 (एक)	डॉ. मोहित कुमार पत्रलेख	1(एक)	डॉ. सुरेंद्र कुमार	कोई नहीं	डॉ. भूमिका गुप्ता	कोई नहीं
सी.पी.आई.ओ./ए.पी.आई.ओ. के नाम	किये गए प्रशिक्षण की संख्या												
डॉ. संदीप शर्मा	2 (दो)												
डॉ. मुकेश नागर	1 (एक)												
डॉ. मोहित कुमार पत्रलेख	1(एक)												
डॉ. सुरेंद्र कुमार	कोई नहीं												
डॉ. भूमिका गुप्ता	कोई नहीं												
1.12.4	वेबसाइट पर पहले से ही मौजूद है												

बिंदु सं 3.5.- सूचना पुस्तिका / हैंडबुक निःशुल्क उपलब्ध है या नहीं [धारा 4(1)(बी)]

आर.टी.आई. से सम्बंधित नहीं है

बिंदु सं. 4.4 – सूचना प्राप्त करने के लिए नागरिकों को उपलब्ध सुविधाओं का विवरण [धारा 4(1)(b)(x)]

सं. न.	प्रकटीकरण का विवरण
4.4.1	जानकारी वेबसाइट पर उपलब्ध है
4.4.2	जानकारी वेबसाइट पर उपलब्ध है
4.4.3	जानकारी वेबसाइट पर उपलब्ध है
4.4.4	जानकारी वेबसाइट पर उपलब्ध है

बिंदु सं. 4.6 – आर. टी. आई. आवेदनों और अपीलों की प्राप्ति और निपटान [F.No. 1/6/2011-IR dt. 15.04.2013]

सं. न.	प्राप्तियां	निपटान
4.6.1	अप्रैल 2019 से मार्च 2020 – 722 अप्रैल 2020 से मार्च 2021 – 876 अप्रैल 2021 से मार्च 2022 – 1093 अप्रैल 2022 से मार्च 2023 – 926 अप्रैल 2023 से मार्च 2024 – 1352	अप्रैल 2019 से मार्च 2020 – 722 अप्रैल 2020 से मार्च 2021 – 876 अप्रैल 2021 से मार्च 2022 – 1093 अप्रैल 2022 से मार्च 2023 – 926 अप्रैल 2023 से मार्च 2024 – 1352
4.6.2	अप्रैल 2019 से मार्च 2020 – 56 अप्रैल 2020 से मार्च 2021 – 32 अप्रैल 2021 से मार्च 2022 – 21 अप्रैल 2022 से मार्च 2023 – 35 अप्रैल 2023 से मार्च 2024 – 137	अप्रैल 2019 से मार्च 2020 – 56 अप्रैल 2020 से मार्च 2021 – 32 अप्रैल 2021 से मार्च 2022 – 21 अप्रैल 2022 से मार्च 2023 – 35 अप्रैल 2023 से मार्च 2024 – 137

बिंदु सं. 5.1 – ऐसी अन्य जानकारी जो निर्धारित की जा सकती है [F. No1/2/2016-IR dt. 17.08.2016, F.No. 1/6/2011-IR dt. 15.04.2013]

सं. न.	प्रकटीकरण का विवरण
5.1.1	अपीलीय प्राधिकारियों का नाम
	डॉ. जयंती मनी
प	सी.पी.आई.ओ./ए.पी.आई.ओ. के नाम
	डॉ. संदीप शर्मा
	डॉ. मुकेश नागर
	डॉ. मोहित कुमार पत्रलेख
	डॉ. सुरेंद्र कुमार
	डॉ. भूमिका गुप्ता
	(b) अपीलीय प्राधिकारियों के नाम दिनांक 1.1.2015 से
	डॉ. के. टी. भौमिक
	डॉ. एन. सीतालक्ष्मी
	डॉ. प्रेम कुमार
	डॉ. नरेश भारद्वाज
	डॉ. वंदना चक्रवर्ती
	डॉ. कपिल सुरी
	डॉ. गौरव अरोरा
	डॉ. क्रिशन कुमार
	डॉ. जयंती मनी
	पूर्व सी.पी.आई.ओ.
	डॉ. मनोज कुमार
	डॉ. काशिका नागपाल
	डॉ. संगीता मीना
	डॉ. लवनीश मनचंदा
	डॉ. योगेश गौतम
5.1.2	(a) अक्टूबर 2024
	(b) विवरण संलग्न
5.1.3	(a) मार्च 2020
	(b) डॉ. संजीव महाजन, वरिष्ठ सी. एम. ओ. (एस. ए. जी.)
5.1.4	डी. डी. ए. से सम्बंधित
5.1.5	डी. डी. ए. से सम्बंधित

Self appraisal report for Year (2023-24)

Auditor Agency: Dr Geetanjali Singh(NIHFW)

Ministry Name: Ministry of Health & Family Welfare

Department Name: Department of Health & Family Welfare

Public Authority Name: SAFDARJUNG HOSPITAL,NEW DELHI

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	1.28	verified
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	1.28	verified
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.64	Please provide complete information with a suitable link
1.1.4	Function and duties	Fully Met	1.28	1.28	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid	Fully Met	1.28	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.5	Organization Chart	Fully Met	1.28	1.28	=2057 https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.64	Please provide complete information with a suitable link
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL verified
1.2.4	Exercised	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	
1.2.5	Work allocation	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Partially Met	0.77	Please provide complete information with a suitable link
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.3.3	Related provisions, acts, rules etc.	Partially Met	1.54	0.77	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Fully Met	1.54	verified
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content	Partially Met	0.77	Please provide complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
					page.aspx?lid=2057			
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Fully Met	1.54	verified
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Fully Met	1.54	verified
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Partially Met	0.77	Please provide complete information with a suitable link
1.4.4	Time-limit for achieving the targets	Partially Met	1.54	0.77	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Partially Met	0.77	Please provide complete information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL verified
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.77	verified
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	1.92	verified
1.5.2	List of Rules, regulations, instructions manuals and records.	Partially Met	1.92	0.96	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.96	verified
1.5.3	Acts/ Rules manuals etc.	Partially Met	1.92	0.96	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.96	Please provide complete information with a suitable link
1.5.4	Transfer policy and transfer orders	Partially Met	1.92	0.96	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.96	Please provide complete information with a suitable link
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Partially Met	3.85	1.93	https://vmmc-sjh.nic.in/SJH/forms/content	Partially Met	1.93	Please provide complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
					page.aspx?lid=2057			
1.6.2	Custodian of documents/categories	Partially Met	3.85	1.93	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7.2	Composition	Fully Met	0.96	0.96	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid	Not Met	0	Please provide complete information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks =2057	Auditor Category	Auditor Marks	Auditor Remarks/URL with a suitable link
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7.6	Whether their meetings are open to the public?	Partially Met	0.96	0.48	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7.7	Whether the minutes of the meetings are open to the public?	Partially Met	0.96	0.48	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.7.8	Place where the minutes if open to the public are available?	Partially Met	0.96	0.48	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	0.48	Please provide complete information with a suitable link
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	3.85	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL verified
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	3.85	verified
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Not Met	3.85	0	empty	Not Met	0	Please provide desired information with a suitable link
1.9.2	System of compensation as provided in its regulations	Not Met	3.85	0	empty	Not Met	0	Please provide desired information with a suitable link
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	3.85	verified
1.10.2	Address, telephone numbers and email ID of each designated official.	Partially Met	3.85	1.93	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	1.93	Please provide complete information with a suitable link
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary	Fully Met	3.85	3.85	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	3.85	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	action has been (i) Pending for Minor penalty or major penalty proceedings				sjh.nic.in/SJH/forms/content page.aspx?lid=2057			
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Fully Met	3.85	verified
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Partially Met	1.92	0.96	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.12.2	Efforts to encourage public authority to participate in these programmes	Partially Met	1.92	0.96	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Fully Met	1.92	Please provide complete information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks =2057	Auditor Category	Auditor Marks	Auditor Remarks/URL with a suitable link
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Partially Met	7.69	3.85	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide desired information with a suitable link
Total			100	75		100	44	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Partially Met	10	5.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
2.1.2	Budget for each agency and plan & programmes	Partially Met	10	5.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
2.1.3	Proposed expenditures	Partially Met	10	5.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide complete information with a suitable link
2.1.4	Revised budget for each agency, if any	Partially Met	10	5.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL provide complete information with a suitable link
2.1.5	Report on disbursements made and place where the related reports are available	Partially Met	10	5.00	sjh.nic.in/SJH/forms/content page.aspx?lid=2057 https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Not Met	0	Please provide desired information with a suitable link
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Met	16.67	0	empty	Not Met	0	Please provide desired information with a suitable link
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Met	16.67	0	empty	Not Met	0	Please provide desired information with a suitable link
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works	Not Met	16.67	0	empty	Not Met	0	Please provide desired information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3	contract is to be executed. Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Met	6.25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.3.2	Objective of the programme	Not Met	6.25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.3.3	Procedure to avail benefits	Not Met	6.25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.3.4	Duration of the programme/ scheme	Not Met	6.25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.3.5	Physical and financial targets of the programme	Not Met	6.25	0	empty	Not Met	0	Please provide desired information with a suitable link

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.1	Concessions, permits or authorizations granted by public authority	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
Total			250	25		300	0	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	12.50	verified
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day	Not Met	12.5	0	empty	Not Met	0	Please provide desired

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
	& time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Not Met	0	Please provide desired information with a suitable link
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid	Not Met	0	Please provide desired information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks =2057	Auditor Category	Auditor Marks	Auditor Remarks/URL with a suitable link
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Met	16.67	0	empty	Not Met	0	Please provide desired information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL link
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Met	16.67	0	empty	Not Met	0	Please provide desired information with a suitable link
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Met	16.67	0	empty	Not Met	0	Please provide desired information with a suitable link
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	50.00	verified
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link
3.4.2	Information manual/handbook available in Printed format	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
Total			200	68		250	63	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Not Applicable	0	0	empty	Partially Met	7.15	Please provide complete information with a suitable link
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Met	0	Please provide desired

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	9.52	verified
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	4.76	Please provide complete information with a suitable link
4.3.3	Location where available	Fully Met	9.52	9.52	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	9.52	verified
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	7.14	verified
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	7.14	verified
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Fully Met	7.14	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sjh.nic.in/SJH/forms/content page.aspx?lid=2057			
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Fully Met	7.14	Verified
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://vmmc-sjh.nic.in/SJH/writereaddata/SJH PGRM.pdf	Fully Met	3.57	verified
4.5.2	Details of applications received under RTI and information provided	Partially Met	3.57	1.79	https://vmmc-sjh.nic.in/SJH/forms/content page.aspx?lid=2057	Partially Met	1.79	Please provide complete information with a suitable link
4.5.3	List of completed schemes/ projects/ Programmes	Not Met	3.57	0	empty	Not Met	0	Please provide desired information with a suitable link
4.5.4	List of schemes/ projects/ programme underway	Not Met	3.57	0	empty	Not Met	0	Please provide desired information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL link
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Met	3.57	0	empty	Not Met	0	Please provide desired information with a suitable link
4.5.6	Annual Report	Not Met	3.57	0	empty	Not Met	0	Please provide desired information with a suitable link
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Please provide desired information with a suitable link
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2063	Not Met	0	Please provide desired information with a suitable link
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Partially Met	14.29	7.15	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	7.15	Please provide complete information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6.2	Details of appeals received and orders issued	Partially Met	14.29	7.15	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	7.15	Please provide complete information with a suitable link
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
Total			114	80		200	79	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Partially Met	20	10.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	10.00	Please provide complete information with a suitable link
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Partially Met	20	10.00	https://vmmc-sjh.nic.in/SJH/forms/contentpage.aspx?lid=2057	Partially Met	10.00	Please provide complete information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks =2057	Auditor Category	Auditor Marks	Auditor Remarks/URL with a suitable link
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	Please provide desired information with a suitable link
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
Total			60	20		100	20	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://vmmc-sjh.nic.in/SJH/Default.aspx	Partially Met	12.50	Please provide complete information with a suitable link
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	STQC certificate is not available on website
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	No

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Total		38	25		50	13	
	Grand Total		762	293		1000	218	