



भारत सरकार
Government of India
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
Ministry of Health & Family Welfare
वर्धमान महावीर मेडिकल कॉलेज एवं सफदरजंग अस्पताल, नई दिल्ली-110029
Vardhman Mahavir Medical College & Safdarjung Hospital, New Delhi-110029
निदेशक कार्यालय
Office of Director



F. No. RECTT-1/2/2023-R.CELL-Part(1)

Dated:12.08.2026

NOTICE

Subject: Filling up of administrative posts of Assistant Administrative Officer, Administrative Officer and Senior Administrative Officer on deputation basis in VMMC & Safdarjung Hospital - reg.

Reference is invited to the Vacancy Circular/Advertisement bearing F. No. ADMN-15/154/2026-ADMIN-I dated 22.07.2026, uploaded on the official website of VMMC & Safdarjung Hospital, for filling up the posts of Assistant Administrative Officer, Administrative Officer and Senior Administrative Officer on deputation basis.

2. In this regard, it is informed to all concerned applicants that, as per the prescribed administrative procedure, the said Vacancy Advertisement has also been published in the Employment News/Rozgar Samachar. Accordingly, the prescribed period for receipt of applications shall commence from the actual date of publication of the advertisement in the Employment News/Rozgar Samachar, i.e. 08.08.2026. Therefore, the Vacancy Circular dated 22.07.2026, earlier uploaded on the Hospital website, may be treated as an advance notification.

3. It is further clarified that the candidates who have already submitted their applications in response to the vacancy notice dated 22.07.2026 published on the official website of VMMC & Safdarjung Hospital need not apply afresh in response to the advertisement subsequently published in the Employment News/Rozgar Samachar for the same posts.

Important Clarifications for Applicants

(i). Closing Date: The last date for receipt of applications shall be 30 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar and shall not be reckoned from 22.07.2026.

(ii). Crucial Date: The crucial date for determining the age limit, educational qualification, experience and other eligibility conditions, wherever applicable, shall be the prescribed closing date for receipt of applications, reckoned with reference to the date of publication of the advertisement in the Employment News/Rozgar Samachar.

(iii). Applicants are advised to regularly visit the official website of VMMC & Safdarjung Hospital, VMMC & Safdarjung Hospital, and refer to the Employment News/Rozgar Samachar for information regarding

updates.

Digitally signed by
AMIT KUMAR
Date: 12-08-2026
12:44:34

(Amit Kumar)
Deputy Director (Admn.)
VMMC & Safdarjung Hospital.

8-14 Aug - 2026

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Vardhman Mahavir Medical College & Safdarjung Hospital, New Delhi 110029

निदेशक कार्यालय / Office of Director

F.No. ADMN-15/154/2026-ADMIN-I

Date: 22.07.2026

VACANCY NOTICE

Filling up of posts on deputation basis in Safdarjung Hospital-reg.

Applications are invited from the eligible candidates for filling up the following posts on deputation basis in VMMC & Safdarjung Hospital, New Delhi.

2. Details of vacancies/pay level etc. are as under:-

Sl.	Post and Pay Scale	Total vacancies	Mode of Recruitment
1.	Assistant Administrative Officer Rs. 550-25-750-EB-30-900 Level-7 (35,400-112400). (as per the 7th CPC)	24	Transfer on Deputation
2.	Administrative Officer Level-8 (Rs. 47600-151100)	07	100% Promotion failing which by deputation.
3.	Senior Administrative Officer Level-10 in the pay matrix (Rs. 56100-177500/-)	03	Promotion failing which by deputation

3. For detailed advertisement, Instructions, eligibility requirements, age limit, application forms, annexures etc. please visit the website of Safdarjung Hospital (<https://vmmc-sjh.mohfw.gov.in>)

4. The applications along with all the necessary documents as detailed in the notice of advertisement available on the website of Safdarjung Hospital are to be submitted in the prescribed application. The applications will be received in **Diary Section, Near Gate No.2 of VMMC & Safdarjung Hospital, New Delhi** within 30 days from the date of issue of the advertisement in **Employment News on any working days i.e. Monday to Friday from 9.00 AM to 4.00 PM and on Saturday 9.00 AM to 1.00 PM.** (However, if the last date for submission of applications falls on national holiday, Sunday or any other holiday declared by the Government of India, the next working day will be assumed as closing date)

(Amit Kumar)

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Deputy Director (Admn.)

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