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प्राचार्य का कार्यालय

OFFICE OF THE PRINCIPAL

वर्धमान महावीर मेडिकल कॉलेज एवं सफ़दरजंग अस्पताल  
Vardhman Mahavir Medical College & Safdarjung Hospital

नई दिल्ली- 110029 / New Delhi -110029

स्वास्थ्य सेवा महानिदेशालय, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार  
गुरु गोबिंद सिंह इंद्रप्रस्थ विश्वविद्यालय, दिल्ली से संबद्ध

Directorate General of Health Services, Ministry of Health & Family Welfare, Govt of India.  
Affiliated to Guru Gobind Singh Indraprastha University, Delhi



Date: - 03.03.2025

**OFFICE ORDER**

It has been decided to constitution an **Equal Opportunity Cell** as per the guidelines of UGC. The roles & responsibilities have been attached along with this letter.

S.No.	Name of the Officer	Designation	Department	Status
1.	Dr. Ajay Kumar	Prof., & Nodal Officer OBC	Paediatric	Member
2.	Dr. D. S. Meena	Dir. Prof. Registrar, Academic & Advisor	Anaesthesia	Convenor
3.	Dr. Deepthi Nair	Consultant Prof., & PG Incharge	Microbiology	Member
4.	Dr. Khageshwar Mahto	Prof., & Nodal Officer OBC	Biochemistry	Member
5.	Dr. Renuka Sharma	Dir. Prof., & UG Incharge	Physiology	Member
6.	Dr. Sachin Bajaj	CMO & Assoc., Prof., & Nodal Officer PWD	Pathology	Member
7.	Dr. Sachin Kolte	Dir. Prof., Deputy Registrar & Nodal Officer SC/ST	Pathology	Co-convenor
8.	Dr. Sheetal Arora	Prof., & Deputy Registrar	Pathology	Member
9.	Dr. Sufian Zaheer	Prof., & Nodal Officer Minority	Pathology	Member
10.	Sh. Vinay Kumar	Registrar Non-Academic	Academic	Member
11.	PG Representative			Member
12.	UG Representative			Member

(The above listed names are in alphabetical order of names not as per seniority or any other order)

Dr. Geetika Khanna  
Principal, VMMC & SJH

Encl.: As above

Copy to: -

- PS to MS, VMMC & SJH
- All Addl. MS, VMMC & SJH
- All HODs (Through E-Mail), VMMC & SJH & All concerned members through HODs
- OIC Academic/ AO/ AAO, VMMC
- Officer I/c, Server Room with the request to upload the same on the website

## Equal Opportunity Centre: Summary of Requirements, Guidelines, and Responsibilities

### **1. Introduction**

The Equal Opportunity Centre (EOC) is established to ensure inclusivity and equal access to educational and social resources for disadvantaged groups, including SCs, STs, OBC (non-creamy layer), minorities, women, and physically challenged individuals. Despite constitutional provisions and government initiatives, these groups continue to face social exclusion and discrimination. The EOC aims to create an inclusive academic environment that promotes equal opportunities and reduces social disparities.

### **2. Objectives**

- Oversee the implementation of policies and programs for disadvantaged groups.
- Provide academic, financial, and social guidance and counseling.
- Enhance campus diversity and inclusivity.
- Address issues of discrimination and social exclusion.

### **3. Functions**

- Ensure equity and equal opportunity in educational institutions.
- Promote diversity in student, teaching, and non-teaching staff.
- Foster an inclusive and socially conducive environment for interaction.
- Sensitize the academic community on issues related to social exclusion and marginalized groups.
- Address grievances related to discrimination and exclusion.
- Disseminate information on welfare schemes and programs.
- Facilitate barrier-free admissions and registration for disadvantaged students.
- Coordinate with government and non-government organizations for academic and financial support.
- Monitor and evaluate schemes and policies for effectiveness.

### **4. Advisory Committee**

The EOC is guided by the Committee chaired by the Principal. The committee meets quarterly to review initiatives and ensure policy compliance.

### **5. Roles and Responsibilities**

- **Principal (Chairperson):** Ensures policy implementation and oversees committee activities.
- **Committee Members:** Assist in implementing and reviewing EOC initiatives.