



**F.No. 6-2/2022- Admn. II**  
**GOVERNMENT OF INDIA**  
**OFFICE OF THE MEDICAL SUPERINTENDENT**  
**SAFDARJANG HOSPITAL**  
**NEW DELHI-110029**

Dated: 08-07-2022

The Medical Superintendent of Safdarjung Hospital, New Delhi invites applications from the eligible candidates for filling up the posts of Group "C" (Non- Gazetted) for Direct recruitment on regular basis in VMMC & Safdarjung Hospital, New Delhi.

**1. Details of vacancies/pay level & reservation are as under:-**

S. No.	Name of the post	Level as per pay Matrix	Total vacancies	Number of vacancies					Vacancies reserved for identified category of person with bench mark disabilities	identified category of person with bench mark disabilities suitable for job
				SC	ST	OBC	EWS	UR		
1	O. T. Assistant Group "C" Non- Gazetted	Level-2 (Rs.19900 -63200)	14	2	00	04	02	06	-	-
2	Plaster Technician Group "C" Non- Gazetted	Level-4 (Rs.25500 -81100)	04	00	00	01	00	03	-	-
3.	Telephone Operator Group "C" Non- Gazetted	Level-2 (Rs.19900 -63200)	02				01	01	-	A) B, LV B) OA, OL BL,LC Dw,AAV C) ASD(M),ID SLD,MI MD involving (a) to (c) above

**Abbreviation:-** AAV=Acid Attack Victim, ASD(M)=Autism Spectrum Disorder (Mild), B=Blind, BA=Both Arm, BL=Both Leg, CP=Cerebral Palsy, D=Deaf, Dw=Dwarfism, HH=Hard of Hearing, ID=Intellectual Disability, LC=Leprosy Cured, LV=Low Vision,, MD=Multiple Disabilities, MDy=Muscular Dystrophy, MI=Mental Illness, OA=One Arm, OL=One Leg, PD=Parkinson Disease, SLD=Specific Learning Disability.

The divyang/PwBD candidates applying for the above mentioned post shall be eligible for the benefit of reservation/concessions, if they are suffering from not less than 40% of the relevant disability. The candidate selected against the vacancy reserved for Divyang/PwBD will be adjusted against category (SC/ST/OBC/EWS/UR) from which he/she belongs

## 2. Fees structure:-

S.No.	Category	Amount
1.	Unreserved/OBC/Ex-Servicemen	Rs. 300/- (Rs. Three Hundred Only) <b>(Non-refundable)</b>
2.	SC/ST/female candidate/EWS	Nil
3.	PwBD (Divyang) candidate submit certificate issued from Competent Authority with more than 40% disability.	
<p>Note: The application fees is to be paid through NEFT/RTGS, IMPS, UPI mode only and application fee once remitted shall not be refunded under any circumstances. The details are as under:</p> <p>Name of the Account Holder : <b>SJH AND VMMC EXAM FEE A/C</b>  Name of the Bank : Bank of Baroda  Account No. : <b>26400100023808</b>  IFSC code : BARB0SAFECX (fifth character is zero)  MICR code : 110012067</p> <p>**The candidates must attach transaction (payment) receipt with the application.</p>		

## 3. Essential qualification:-

S.No.	Name of the post	Age limit	Educational Qualification
1	O. T. Assistant Group "C" Non-Gazetted	18-25 years	Essential: 10+2 passed in Science with Physics, Chemistry Biology and one year experience of working in a minimum fifty bedded Hospital. Note: Qualifications regarding experience are relaxable at the discretion of the Competent Authority in the case of candidates belonging to Schedule Castes or Schedule Tribes if, at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them. .
2	Plaster Technician Group "C" Non-Gazetted	18-25 years	Essential Qualification (i) 12 <sup>th</sup> Class pass from a recognised Board and (ii) Five years working experience as Plaster Cutter from a Government or Government Recognised Hospital. (iii) age 18-25 years (Relaxable for Government Servants up to 40 years in accordance with the instructions or order issued by the central Government) Note: The crucial date for determining the age limit shall be as advertised by Staff Selection Commission or competent authority.
3	Telephone Operator Group "C" Non-Gazetted	18-25	Essential Qualification Matriculation training in handling of PBX or PABX.

Note\*-The crucial date for determining the age limit shall be closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba Districts of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep.

Note\*\*-The crucial date for determining the age limit in the case of candidates from Employment Exchange shall be the last date upto which the Employment Exchange is asked to submit the names.

Note\*\*\*- Qualification regarding experience is relaxable at the discretion of the competent authority(for the reasons to be recorded in writing) in the case of candidates belonging to scheduled Castes or Scheduled Tribes. If at any stage of selection the competent authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the posts/vacancies reserved for them.

Note\*\*\*\* According to Rule 10 of the officials Language Rules 1976, framed under the official language Act, 1963, the candidate(s) should have the working knowledge of Hindi. If he does not have the knowledge of Hindi, he must have to acquire the same his probation period.

#### **4. Reservation & relaxations:-**

- (i) Reservation and relaxation for SC/ST/OBC/Divyang(PwBD)/Ex-serviceman candidates in age will be provided as per Govt. guidelines.
- (ii) Persons having 40% or more disability would be considered eligible for reservation under Physically Handicapped quota, if any, as per rule.
- (iii) Age relaxation for PWBD candidate:-
  - (a) For Group B posts the upper age limit is relaxed upto 5 years (10 years for SC/ST, and 8 years for OBC candidates).
  - (b) For Group C posts the upper age is relaxed upto 10 years (15 years for SC/ST and 13 years for OBC)
- (iv) The age relaxation for other categories viz. person domiciled in J&K, widowed/divorced women etc. shall be as per the Government of India instruction on the subject.
- (v) Ex-Servicemen (Unreserved)-03, Ex-Servicemen (OBC)-06 years (3years+3years) and Ex-Servicemen (SC/ST)-08 years (3 years + 5 years) and deduction of the military service rendered from the actual age as on the closing date for receipt of application.
- (vi) **No examination fee will be charged from SC/ST/Divyang/PwBD/EWS and female candidate.**
- (vii) The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General. The OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in prescribed format of Government of India, from a competent authority. Further, OBC (Non-Creamy Layer) candidates will have to give a self-undertaking indicating that they belong to OBC (Non-Creamy Layer) category also at the time of joining, in case selected.
- (viii) Candidates applying under any of the reserved viz. SC/ST/OBC/PwBD will be considered subject to submission of Caste Certificate/Disability Certificate on a prescribed format issued by the Competent Authority.
- (ix) Similarly, Candidates applying under EWS category must bring the EWS certificate in the format provided by the DoPT vide OM No. 36039/1/2019-Estt.(Res.)dt. 31.01.2019.

## 5. General Instruction:-

1. Eligible candidates should submit their application through speed post or registered post in the prescribed Performa (Annexure-I) along-with self attested copies of the testimonials viz. mark-sheets, educational certificates, caste certificate, experience certificate, date of birth certificate, aadhar card, passport or voter I.D, etc. to the Medical Superintendent, Safdarjung Hospital, New Delhi-110029 at Diary Dispatch Section of this hospital near Bank of Baroda **within 30 days from the date of issue of advertisement in Employment News on any working days i.e Monday to Friday from 9.00 AM to 4.00PM and on Saturday 9.00AM to 1.00PM.** (However, if last date for submission of applications falls on national holiday, Sunday or any other holiday declared by Government of India, the next working day will be assumed as closing date).**In the application form e-mail I.D and phone number must be filled up by the candidate.**
2. The envelope containing application form must be super-scribed in bold letter name of the post applied for.
3. Crucial date for determining the age limit shall be the closing date for receipt of application. Even if closing date will be extended due to National Holiday or Sunday or any other holiday declared by Government of India, crucial date for determining the age limit remain calculated from the 30<sup>th</sup> day from the date of issue of advertisement in Employment News.
4. Candidates must ensure that application is complete in all respects and all the documents enclosed with application and photograph pasted on the application are self attested. ***Applications which are incomplete in any manner or not in prescribed format, would be summarily rejected.*** No correspondence what so ever shall be entertained in this regard.
5. The hospital reserves the right to place a reasonable limit on the total number of candidates to be called for written test. The hospital reserves the right not to fill up the posts, cancel the advertisement in whole or part without assigning any reason and its decision in this regard will be final.
6. There will be single state examination. The examination shall be objective type and there shall be Negative marking in objective type examination. The level of the paper will be consistent with the educational qualification prescribed for examination. The question paper will be printed in both English & Hindi languages.
7. Final merit list for the post shall be prepared on the basis of total marks obtained by the candidate in the examination which will determine their position. If two or more candidates secure equal marks, the candidate older in age shall be placed above. However, their eligibility will be determined as per requirement prescribed in the notified Recruitment Rules for the post. In case, candidate falls in merit list for the post is not fulfilling the eligibility criteria and other terms and conditions incorporated in this advertisement, he will be treated as rejected.
8. Date, time and venue of examination shall be intimated to the candidates.
9. The candidate should bring their admit card at the given center while appearing for the examination.
10. Under unavoidable circumstances the Centre once allotted shall be changed by the competent authority. Candidates are required to keep at least one photo identity proof and shall produce the same on demand at the time of examination at center.
11. Candidates admission in examination is purely provisional.
12. Canvassing of any kind will lead to disqualification.

13. No travelling allowance will be paid for appearing for written examination.
14. The offer to the said post will be subject to verification of documents pertaining to eligibility criteria required for the post, caste certificate, character and antecedents and other relevant documents from the issuing authorities and also subject to physical fitness from the competent medical board for which he/she will be sent to the designated Medical Authority by the concerned institution before joining the post.
15. The candidate who is already in Govt. service should apply through proper channel and have to submit '**No Objection Certificate**' from the employer at the time of joining.
16. Candidate should note that the Date of Birth as recorded in the Matriculation Secondary Examination Certificate or an equivalent certificate available on the date of submission of application will only be accepted by this hospital for determining the age and no subsequent request for its change will be considered or granted.
17. Central Government Civilian employees claiming age relaxation has to submit a certificate from their office, in respect of the length of continuous service which should be for not less than 3 years during the period immediately preceding the closing date for receipt of application. They should remain Central Government civilian employees till the time of appointment, in the event of their selection.
18. Candidates must ensure that they have requisite academic qualification and experience from a recognized institution for the post applied for on or before the date of issue of advertisement in Employment News.
19. If a candidate produces false documents, he/she will not only be disqualified/dismissed from services, if already appointed but may also be liable for criminal proceedings.
20. Candidates trying to use any influence or adopt any unfair means would be disqualified from the selection.
21. Failure to comply with any of the instructions contained in this notification may entail rejection of candidature.
22. Candidates are advised to go through the official website of Safdarjung Hospital, New Delhi, [www.vmmc-sjh.nic.in](http://www.vmmc-sjh.nic.in) regularly for updating in the matter.
23. All disputes will be subject to the jurisdiction of Delhi Courts.

(Amit Kumar)  
Dy. Director Admn.  
S.J. Hospital, New Delhi

**Annexure II****FORMAT FOR APPLICATION FORM**

1. Name of the post applied for:-
2. Full Name (IN BLOCK LETTERS) :-  
(As mentioned in matriculation certificate)
3. Father's Name:-
4. Date of Birth (as mentioned in matriculation certificate):- (In words)
5. Address with E mail ID:-
  - Correspondence:-
  - Permanent:-
6. Whether SC/ST/OBC/EWS/UR:-
7. Whether Ex-Serviceman:-
8. Whether Physically Handicapped (if so percentage & details of disability):-
9. Whether seeking age relaxation:-
10. Whether Govt. Servant:-  
(if yes, please indicate name of the institution and length of service)

Affix here latest Photo

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**11. Details of Examination passed**

Sl. No.	Examination	University/Board	Year of Passing	Name/Address of Institution attended	Percentage of the marks obtained

**12. Experience(if any):-**

Name of the employer	Designation	Pay Scale	Nature of duties	Period of employment

**13. Any additional information:-**

I solemnly declare that the statement made by me in this application best of my knowledge & belief. I undertake that if any information given at any time, it will render me ineligible for the job applied above.

Dated:

Place:

Candidate

Signature of the